

POSITION

SENIOR PROGRAMME MANAGER

Closing date: 30 September 2021

Location: Cape Town

BACKGROUND

Paediatric-Adolescent  Treatment Africa (PATA), a South African NGO, coordinates an action network of health providers and health facilities across sub-Saharan Africa, working to improve the quality of paediatric and adolescent HIV prevention, treatment, care, and support. PATA offers a powerful platform for regional collaboration through capacity building, peer-to-peer exchange and learning forums, supporting quality improvement to effect positive change in HIV paediatric and adolescent policy and practice.

Members of Team PATA contribute to a culture of transparency, accountability, trust, and mutual respect. We expect staff to do their best in applying their competence and skill in the consistent, orderly ownership of tasks through to delivery and we invest in their growth as individuals and team members. As a small team, we leverage success through collaboration with funders, partners and stakeholders, whose satisfaction and shared success is a paramount concern.

This Senior Programme Manager is part of the Programmes Team and reports to the Head of Programmes and Knowledge. PATA is seeking additional capacity to manage and lead projects and technical areas. The individual must have solid experience in developing, leading, and managing existing and new projects.

The overall responsibilities within this role will include:

- Leading on technical aspects and managing complex multi-disciplinary programmes, projects, and scope of work.
- Leading on specific technical areas – developing modules, implementing trainings, and leading in organising forums and webinars.
- Empowering, building, motivating, and supporting a network of frontline health providers and facilities.
- Writing stories of change, best practices, papers, technical briefs, abstracts, and reports as part of project management that can inform practice, linking and learning and collaborative advocacy.
- Building, strengthening, and managing relationships with key partners and stakeholders.
- Ensuring meaningful engagement of frontline health providers and community partners.

Paediatric-Adolescent  Treatment Africa
Registered as: Paediatric AIDS Treatment for Africa
NPC 2007/012917/08
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- Contributing to the development and refining of a comprehensive package of HIV care for children and adolescents.

The successful candidate will have the following attributes, qualifications, and skills:

- More than **5 years' experience in Paediatric and Adolescent HIV Programme Management in a senior role**, in a similar organisational environment, with a sound record of managing complex and dynamic projects and cross border experience.
- A **Master's degree** in Public Health/Nursing or Social Work.
- A proven track record of managing consultants, technical assistants, and other external stakeholders.
- Passionate about child and youth health.
- Energetic leader committed to improving service delivery on the frontline for children and young people affected by HIV
- Creative thinker with an ability to develop meaningful programmes and drive service delivery improvements
- Proactive, results oriented and a strong trouble shooter, who can work independently and within the team.
- Excellent proposal and report writing skills.
- A valid work permit, permanent SA residency, a valid passport, and the ability to travel to all service areas within the organisation.
- Ability to work in South Africa (current resident or citizen) and willing to be based in Cape Town is favourable, however a regional location outside of SA may be considered.
- An existing network in HIV service delivery (within the international development sector) is an added advantage.

Pat Stewart of Anchor Executive Recruitment has been retained to source candidates for this crucial position in this organisation operating in the HIV service sector in Cape Town.

If your skills, experience, and qualifications meet the above requirements in the NPO field, please send your CV, and current or most recent salary to Pat Stewart on pat@anchorexec.co.za